

Diagram 1: Marches Local Enterprise Partnership (LEP) Group Structure

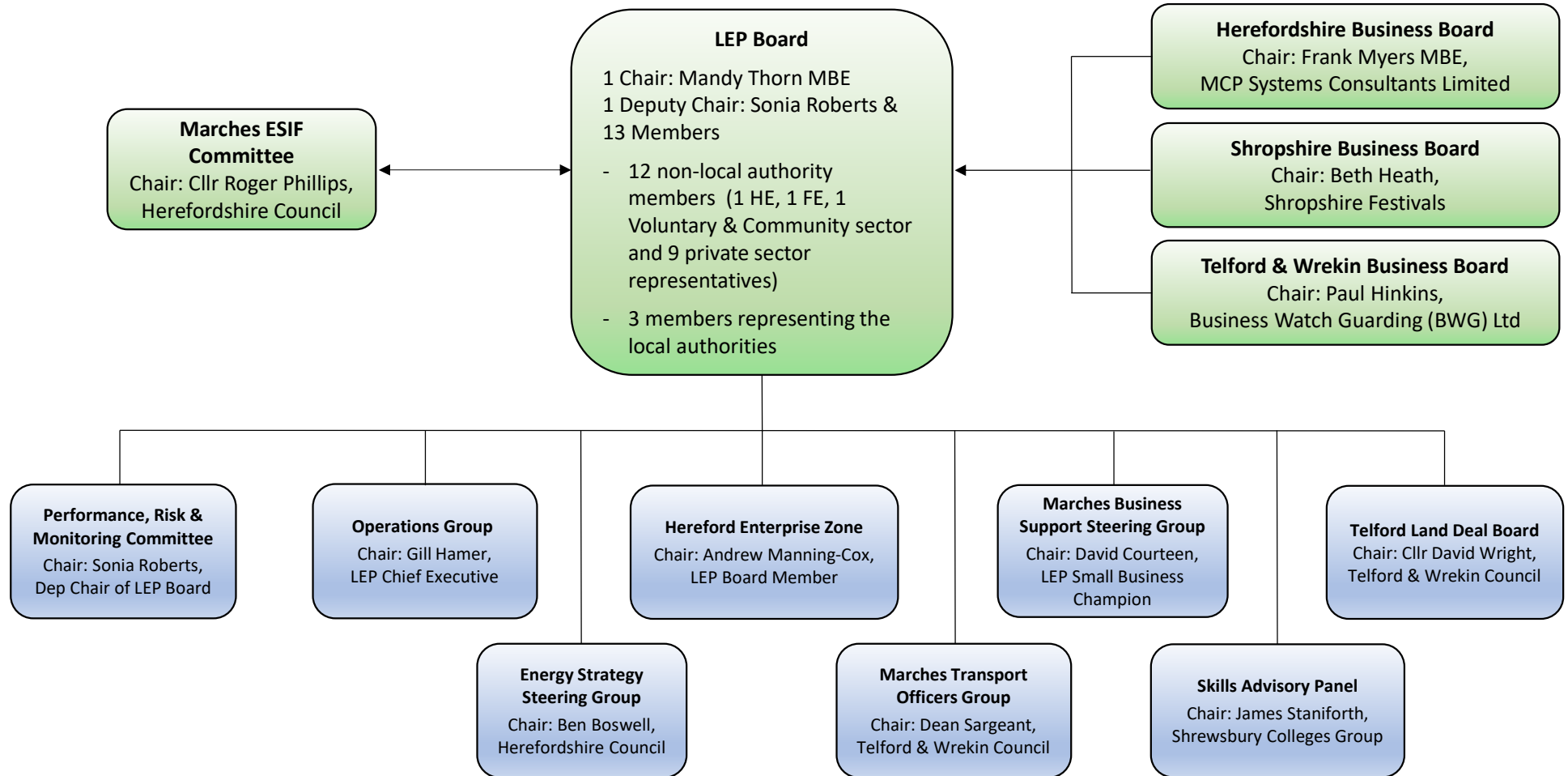
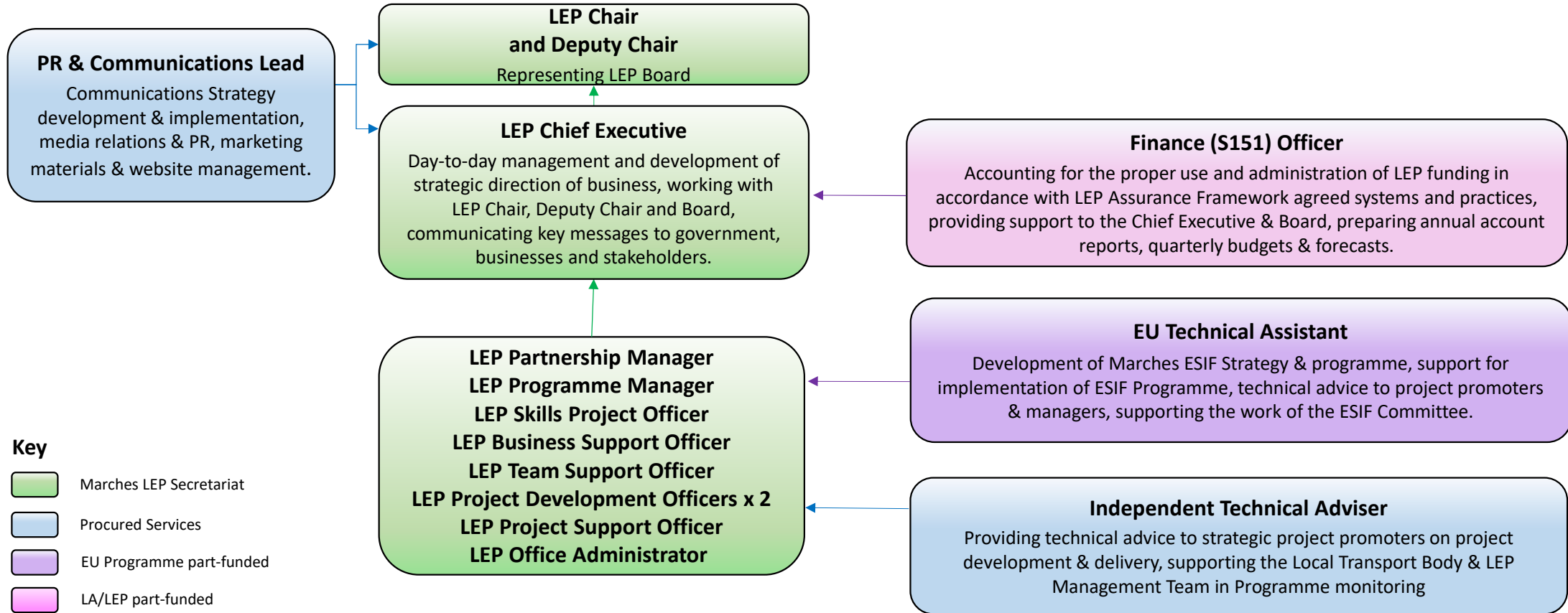


Diagram 2: Marches LEP Management Team Structure



LEP Board

Membership: Open recruitment. Current identified business stakeholders providing a broad, inclusive forum for partnership working between business and public sector.

Role:

- Setting the overarching strategy, including key priorities for investment, for economic growth in the LEP area (including sign off of the Strategic Economic Plan, Growth Deal, ESIF, Skills Plan and other required strategies produced by the LEP), developing and reviewing strategic policy
- Determining the operating and governance arrangements of the LEP
- Overseeing Programme Management arrangements

Marches ESIF Committee

Membership: Open recruitment. Make-up predicated upon EU and UK Guidance, as noted in Terms of Reference.

Role:

- Operating outside of the LEP structure, to consider LEP Board- endorsed Marches projects and Multi-LEP projects seeking funding from Marches EU ring-fenced Funds
- Making recommendations (but not decisions) to the Managing Authority Departments on project/programme endorsement and funding allocations
- Overseeing programme implementation.
- Feeding back outcomes to the LEP Board.

LEP Performance, Risk and Monitoring Committee

Membership: To be agreed. Sub-group of the LEP Board.

Role:

- Responsible for overseeing the work programme management arrangements put in place by the LEP Partnership Board.
- Work to specific delegations to undertake programme management of the Strategic Economic Plan and European Structural and Investment Funds Strategy (ESIF), including regular review of progress on projects. (Will not make initial decisions on funding allocations. May recommend courses of action, referring issues and any significant proposals for changes to the programme to the LEP Partnership Board and Finance (S151) Officer).
- Operate as a sub-group to produce Board briefings on: LEP operational expenditure; LEP compliance, e.g. data protection and manage and oversee risk registers for the team and work programme.
- Maintain strategic oversight of all LEP led expenditures to ensure that, taken together, it represents value for money and is complementary.

LEP Management Team

Membership: LEP Chairman, Deputy Chair, LEP Chief Executive, Partnership Manager, Programme Manager, Finance Officer (S151 Officer) for Accountable Body, supported by 3 LA Directors and Service Group Leads, EU Technical Assistants (ERDF, ESF) and Independent Technical Evaluator (LTB), as required.

Role:

- Putting in place arrangements to implement overarching economic strategy (including SEP, Growth Deal, ESIF, Skills Plan and other required strategies produced by the LEP).
- Day to day oversight of the delivery programme management arrangements put in place by the LEP Board, holding delivery agents to account, working to agreed delegations to undertake programme management of the Growth Deal and ESIF. [Will not make initial decisions on funding allocations. May have delegation to move money within specified operational limits, referring issues and any significant proposals for changes to the programme to Finance (S151) Officer & LEP Board]
- Chief Executive - Day to day oversight of the operational management arrangements put in place by the LEP Board.
- Finance (S151) Officer - Overseeing financial management & governance, coordination and review of fund distribution, in accordance with LEP Board investment decisions and in accordance with local authority financial rules and regulations and transparency code.

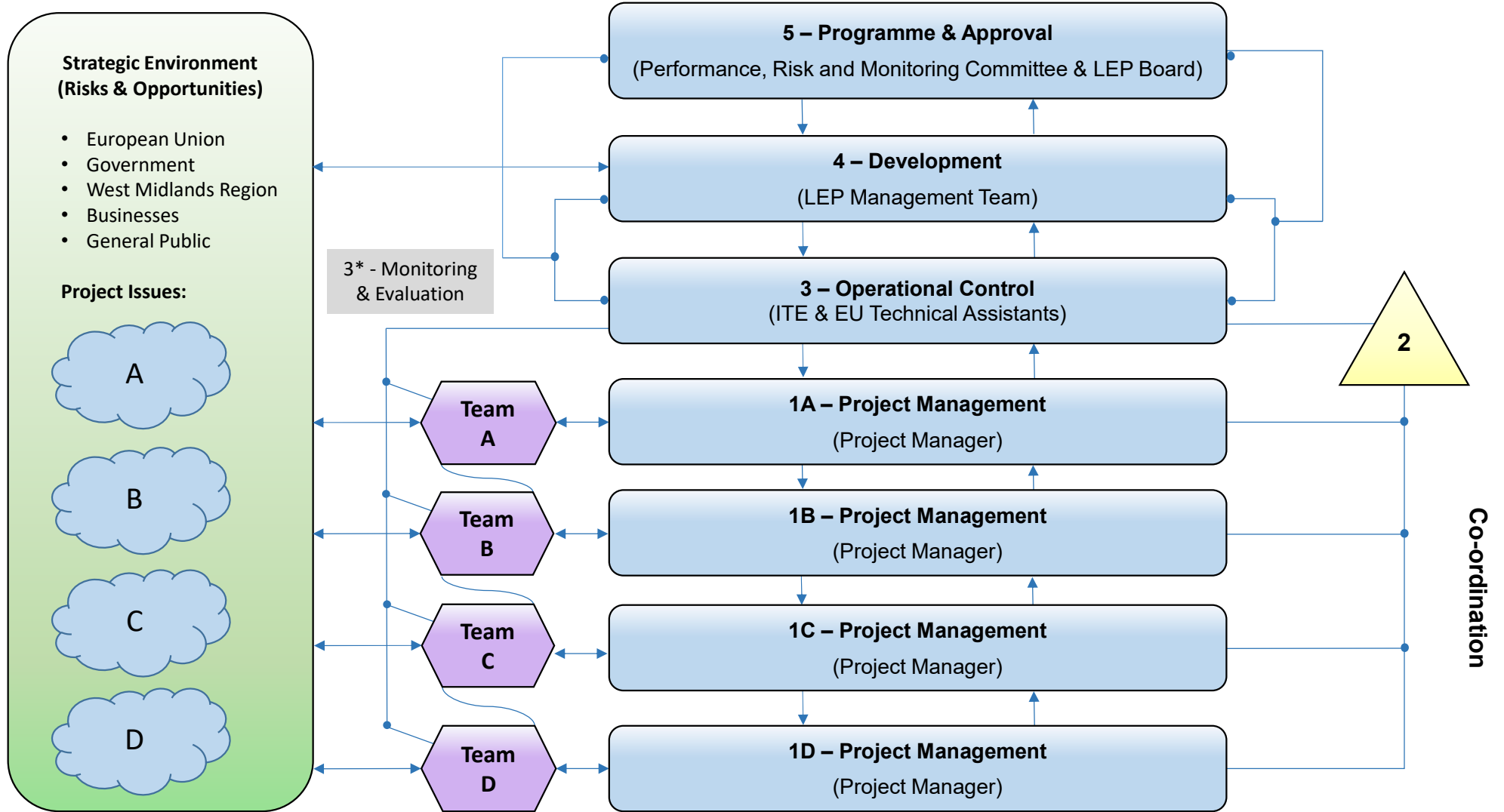
Sub Groups/Project Steering Groups

Membership: As noted in Terms of Reference.

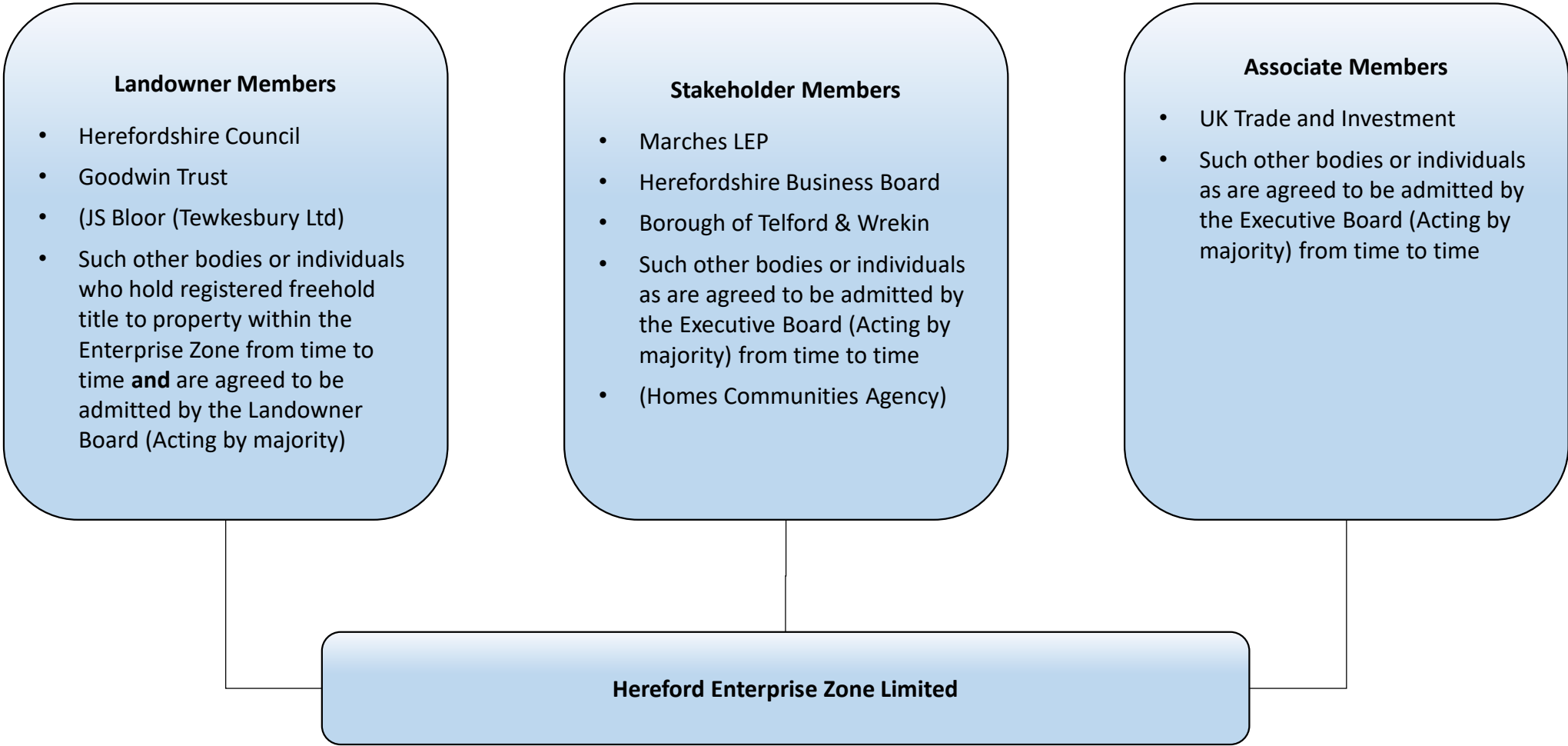
Role:

- Sub Groups providing Board briefings, identifying & overseeing research to fill gaps in evidence base, reporting to LEP Management Team/LEP Board as required; supporting commissioning role within project development, in accordance with LEP Board decisions, working with appropriate agencies i.e. Careers & Enterprise Company.
- Project Steering Groups: overseeing project or programme delivery reporting to the LEP Management Team and thereafter to the Audit, Risk & Monitoring Committee and LEP Board.

Diagram 4: Governance and Risk Management Model



Members of the Hereford Enterprise Zone Limited



The Marches Local Transport Body

The Marches Local Transport Board (LTB)

Key Objectives:

- a) Ensure that value for money is achieved regarding the devolved local authority major scheme funding;
- b) Identify a prioritised list of investments within the available budget;
- c) Make decisions on individual scheme approval, investment decision making and release of funding, including scrutiny of individual scheme business cases;
- d) Monitor progress of scheme delivery and spend;
- e) Actively manage the devolved budget and programme to respond to changes in circumstances (for example scheme slippage, scheme alteration or cost increases);
- f) Engage government in dialogue to ensure resource is maximised and additional funding streams are coordinated; and
- g) Fully participate in the development of strategic cross boundary schemes..

Technical Officers Group (TOG)

Supports the delivery of the LTB key objectives providing a gateway for challenge of major schemes and transport policy and makes recommendations to the LTB via reporting mechanism. Further provides a technical resource pool to assist with the delivery of The Marches LEP's Strategy for Growth.

Scheme Evaluation Sub Group

Headline remit:

- Undertakes the recruitment/appointment of the Independent Technical Evaluator.
- Provides a reference group for the management of the assessment process including provision of technical guidance and advice to the scheme promoter and ITE.

Transport for the Marches LEP Growth Agenda Sub Group

Headline remit:

- Liaises with The Marches LEP regarding economic growth issues and formulates transport proposals/solutions (through an evidence base) to deliver The Marches LEP Strategy for Growth.

The Marches Rail Sub Group

Headline remit:

- Identifies rail issues and formulates proposals/solutions (through an evidence base) to deliver The Marches LEP Strategy for Growth.
- Represents the interests and priorities of The Marches LTB at the West Midlands Regional Rail Group.

Marches European Structural Investment Fund (ESIF) Local Management Committee Structure

