

Department of Business Innovation & Skills  
Enterprise Directorate  
5<sup>th</sup> Floor  
1 Victoria Street  
LONDON  
SW1H 0ET  
FAO Miss Karen L Hopwood

Shropshire Council  
Shirehall  
Abbey Foregate  
Shrewsbury  
Shropshire SY2 6ND

Date: 26th May 2020

My Ref: MS/CY

Your Ref

Dear Sir

**GROWTH HUB FUNDING TO LOCAL ENTERPRISE PARTNERSHIPS (LEPS) 2019-20: The Marches LEP**

1. We have examined the enclosed claim submitted by Shropshire Council (the Accountable Body) on behalf the Marches LEP. We have examined the records of the Accountable Body as necessary and obtained such explanations and carried out such tests as we consider necessary.
2. We report that in our opinion:
  - (i) The claim and previously submitted claims for payment are in accordance with the BEIS offer letter dated 26<sup>th</sup> April 2019 including the schedules thereto;
  - (ii) The Accountable Body has expended monies to cover those eligible costs specified in Schedule 1 incurred and defrayed during the period 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020 specifically related to the Project described in this Grant Offer Letter) amounting to:-

<b>2019/20 Main Grant</b>	<b>£</b>
Salary costs	55,065.67
Other labour	0.00
Overheads	2,452.95
IT and Materials	36,620.00
Consultants	74,974.25
VAT	0.00
Capital Equipment	0.00
Subcontractors	35,887.13

<b>TOTAL</b>	205,000.00
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(iii) None of the costs were incurred before 1 April 2019

(iv) Overheads included in the expenditure are:-

- a) in respect of the Accountable Bodies own labour unless otherwise specified;
- b) not calculated to include any profit;
- c) appropriate to the Project;
- d) not in excess of overhead rates applicable to similar work carried out by the Accountable Body;

(v) The totals at (ii) above exclude recoverable Value Added Tax and interest and service charges arising from hire purchase, leasing and credit arrangements;

(vi) The totals at (ii) above exclude any addition for profit by the Accountable Body and profit earned by any company in the Accountable Bodies group (as defined in Schedule 1 and claim form) as a result of work relevant to the Project undertaken by the Accountable body or sub-contracted to such company by the Accountable Body.

(vii) The Accountable Body has maintained adequate records to enable me/us to report on this claim for payment of grant.

We certify that except for the grants mentioned above or specified in our accompanying letter dated no grants from any public authority as defined in paragraph 19 of the Grant Offer Letter have been received or are receivable by the Accountable Body in respect of the Project.

**Signed:**

**Head Finance Governance &  
Assurance**

**Head of Audit**

.....  
(James Walton)

Date: 9<sup>th</sup> June 2020

.....  
(Ceri Pilawski)

